

P-12 SCHOOLS INITIATIVE

Benchmarking Program



ATTACHMENT A: PROGRAM APPLICATION

Complete applications must be submitted to **P12Schools@nyserda.ny.gov**. Applicants may submit one application on behalf of multiple school buildings within a district. Applications must be signed by a school-authorized representative.

Applications will be rejected when eligibility requirements are not met or the application is incomplete. Refer to Program Opportunity Notice (PON) 3908 for eligibility and application requirements. Email questions to **P12Schools@nyserda.ny.gov**.

APPLICANT INFORMATION

The Applicant may identify a primary contact and secondary contact associated with the applying entity. The primary contact must be a school or school district representative authorized to represent the school that is applying for Program services.

Entity Name (School District or School Building Name): _____

Address: _____

City: _____ Zip Code: _____

Primary Contact Name: _____ Title: _____

Phone Number: _____ Email Address: _____

Secondary Contact Name: _____ Title: _____

Phone Number: _____ Email Address: _____

Does the applying entity have an existing ENERGY STAR® Portfolio Manager account? ☐ Yes ☐ No

Applicants must select Option One or Option two below for participation in the Program:

☐ **Option 1:** The school will enter its utility data into the Benchmarking Tool every six months with support from its Benchmarking Consultant.

☐ **Option 2:** The school will provide a complete package of utility data to the Benchmarking Consultant every six months. The Benchmarking Consultant will enter the school's utility data into the Benchmarking Tool every six months.

Are you interested in receiving an Operational Assessment for a school building named on the application? Note that initially only one school building per district is eligible to receive an Operational Assessment. It is suggested to request an Operational Assessment for the school building with the greatest need for improvement.

☐ Yes ☐ No

BUILDING INFORMATION

Please list the school building name(s) you are applying with to participate in the P-12 Schools Initiative – Benchmarking Program. Note that all school buildings listed should be associated with the entity named above.

School building ownership type: ☐ Public ☐ Private

Do the schools named on the application contribute to the Systems Benefit Charge (SBC) on their electric utility bill? School buildings must pay into the Systems Benefit Charge (SBC) on their electric utility bill to be eligible for the Program.

☐ Yes ☐ No

Select school electric utility: _____

If Other from above, specify: _____

School grade levels for all buildings named on the application (select all that apply):

- ☐ Pre-K (e.g. 3-5 years old)
- ☐ Elementary (e.g. grades K-5)
- ☐ Middle School (e.g. grades 6-8)
- ☐ High School (e.g. grades 9-12)
- ☐ Other: _____

Are the schools named on the application considered to be part of a campus or multi-building property?

☐ Yes ☐ No

If yes, do these buildings share any meters?

☐ Yes ☐ No ☐ N/A

APPLICANT CERTIFICATION

Terms for Applicants

Applicant certifies that the school(s) or school district named in the application, Attachment A, are interested in PON 3908 services. Applicant certifies that the information provided is true to the best of their knowledge. As part of this project, NYSERDA will oversee the Benchmarking Consultant's progress and results in completing the scope of work, provide technical review of any applicable report, and be available to address any questions or concerns which arise during the conduct of this project.

Applicant certifies that NYSERDA does not provide any endorsement of the Benchmarking Consultant's capabilities to provide services outside of PON 3908 services. Applicant acknowledges that neither NYSERDA nor its consultant is responsible for assuring that the design; engineering or installation of any recommendation of the technical service is proper or complies with any particular laws (including patent laws), codes, or industry standards.

Applicant understands that this application may not be approved if the requirements of the Program are not met. The Applicant understands that services through the Program are contingent on compliance with the Program Terms and Conditions, Attachment B.

Overall

NYSERDA does not make any representations of any kind regarding the results to be achieved or the adequacy or safety of any recommendation. NYSERDA does not endorse, guarantee, or warrant any particular manufacturer or product, and NYSERDA provides no warranties, expressed or implied for any product of service.

I understand that by signing below I, the Applicant am certifying that:

- 1) I am authorized to commit my organization to the terms of this Application; and
- 2) I have read, understand, and agree to the Program terms and conditions, Attachment B.

I authorize the New York State Energy Research and Development Authority (NYSERDA), and its designated representatives, to access energy billing and consumption data for my site(s). This authorization automatically terminates at the end of eight years following the execution date of the Purchase Order associated with this Application. As an authorized representative of the site(s) listed in this Application, I authorize NYSERDA, and its designated representatives, to access and utilize any and all energy consumption information and data. I understand that this information will be used to evaluate energy use patterns for the purpose of measuring energy performance and determining the potential and actual energy savings resulting from evaluated or implemented energy projects. I agree to cooperate with activities designed to evaluate program effectiveness, such as responding to questionnaires and allowing on-site inspection and measurement of installed measures. I understand that NYSERDA is subject to the NYS Freedom of Information Law, Public Officers law, Article 6, and that NYSERDA cannot guarantee confidentiality of any information submitted.

By submitting this application, the Applicant authorizes NYSERDA and entities doing business on NYSERDA's behalf to add the Applicant to mailing lists and to share the Applicant's information with other New York State government entities. The Applicant's information will not be shared outside of New York State government, and the Applicant reserves the right to unsubscribe at any time.

AUTHORIZED SIGNATORY FOR APPLICANT

Authorized signatories must be authorized to represent the school(s) or school district named on the application, Attachment A.

SIGNATURE: _____

NAME AND TITLE: _____

ENTITY NAME AND PHONE NUMBER: _____