

**Attachment A.1 – Commercial Tenant Application Form for Basic Track Projects (p. 1 of 2)**

<b>Energy Consultant Information</b> (The Energy Consultant is the Applicant and receives the incentive)	
Company Name	
Contact Name and Title	
Phone/Fax	
Email Address	
Address	
City, State, Zip	
Fed Tax ID**	
Is the Energy Consultant a FlexTech Consultant?	<input type="checkbox"/> yes <input type="checkbox"/> no If yes, contract # _____
Is the Energy Consultant a Primary Energy Consultant? (New Construction)	<input type="checkbox"/> yes <input type="checkbox"/> no If yes, contract # _____
<b>Customer Information</b> (Tenant or Landlord commissioning the work)	
Company Name	
Contact Name and Title	
Phone/Fax	
Email Address	
Address	
City, State, Zip	
<b>Site Information</b> (Building or Tenant Office Space information)	
Address	
City, State, Zip	
Square footage	
Electric Distribution Provider (Company Name)	
Site contributes to the electric System Benefit Charge (SBC)	<input type="checkbox"/> yes <input type="checkbox"/> no
<b>Payment Information</b> (If different than information provided in Energy Consultant section above)	
Contact Name and Title	
Phone/Fax	
Email Address	
Address	
City, State, Zip	
<b>Certification</b>	
I certify that all statements made in this Application and required documents provided are true and correct to the best of my knowledge. I agree to the terms and conditions of the Program set forth in this Application.	
SIGNATURE	
NAME AND TITLE	
DATE	

\*\* Fed ID number not required for FlexTech Consultants, Primary Energy Consultants for NYSERDA’s New Construction Program, or consultants already qualified to perform work in the Commercial Tenant Program, or other NYSERDA programs.

**Attachment A.1 – Commercial Tenant Application Form for Basic Track Projects (p. 2 of 2)**

<b>Terms for Tenants</b>	
Please check all the appropriate boxes.	
<input type="checkbox"/> I certify that I will be renewing a lease, signing a lease, or currently occupy the commercial real estate Office Space named in the Application. The Office Space is within a commercial building located within New York State.	
<input type="checkbox"/> I am a customer of an investor-owned utility and I contribute to the System Benefits Charge.	
<input type="checkbox"/> I certify that I have engaged a third-party Energy Consultant to perform a basic energy assessment of the Office Space named in the Application.	
<input type="checkbox"/> I will not apply for or receive an incentive or other compensation from an energy efficiency program administered by a New York State investor-owned utility or from NYSERDA for the <i>same</i> energy analysis that is covered by this Application.	
<b>Authorized Tenant (or Tenant Representative) Signature</b>	
SIGNATURE	
NAME AND TITLE	
DATE	
<b>Terms for Landlords</b>	
Please check all the appropriate boxes.	
<input type="checkbox"/> I certify that I own or manage the building named in the Application. I certify that the building is a New York State electricity distribution customer of a participating utility company that pays into the Systems Benefits Charge.	
<input type="checkbox"/> I certify that I have engaged a third-party Energy Consultant to perform a basic energy assessment of one or more Tenant Office Spaces in the building named in the Application.	
<input type="checkbox"/> I will not apply for or receive an incentive or other compensation from an energy efficiency program administered by a New York State investor-owned utility or from NYSERDA for the <i>same</i> energy analysis that is covered by this Application.	
<b>Authorized Landlord (or Landlord Representative) Signature</b>	
SIGNATURE	
NAME AND TITLE	
DATE	